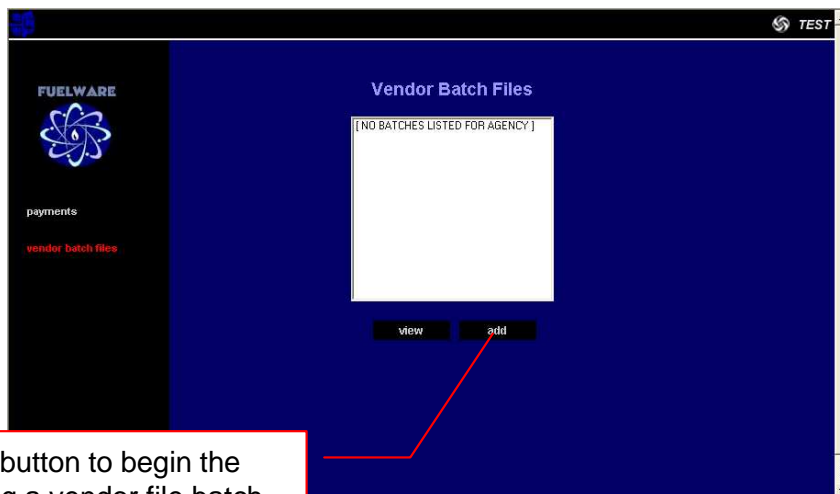
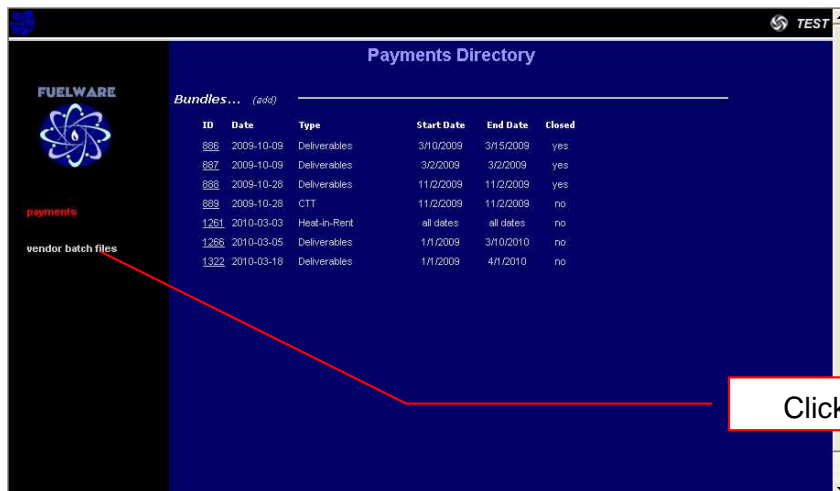
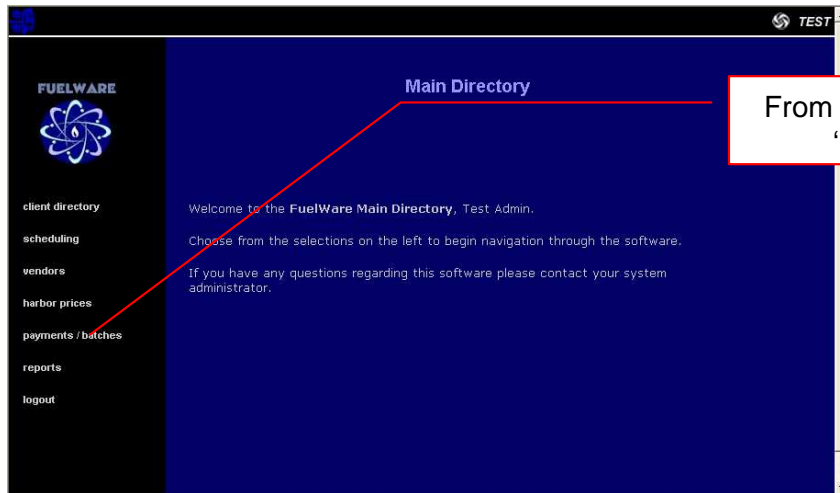
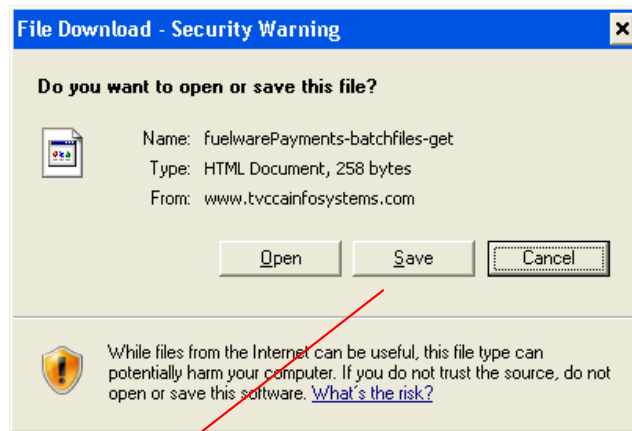
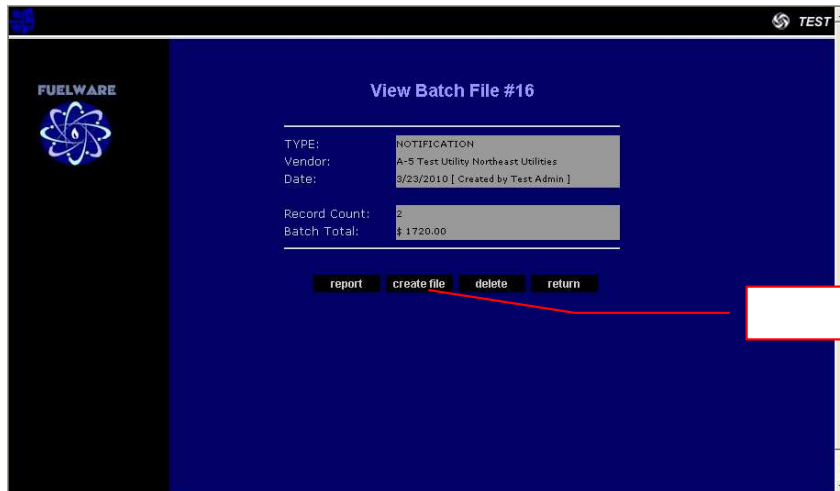
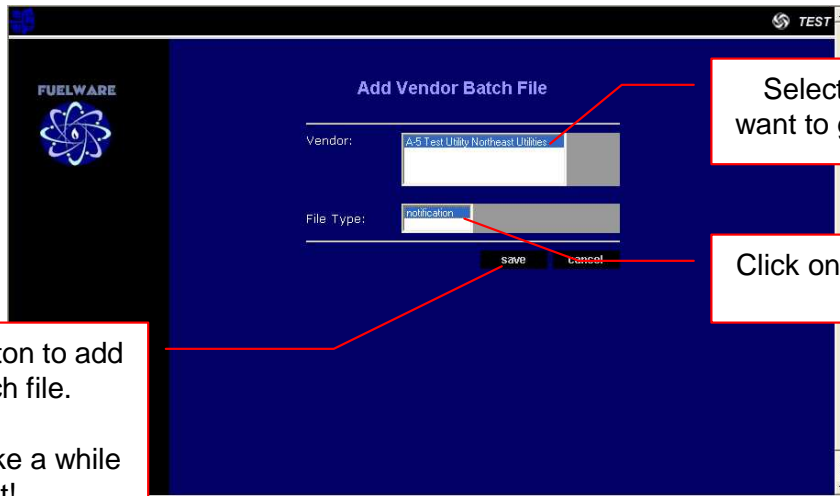


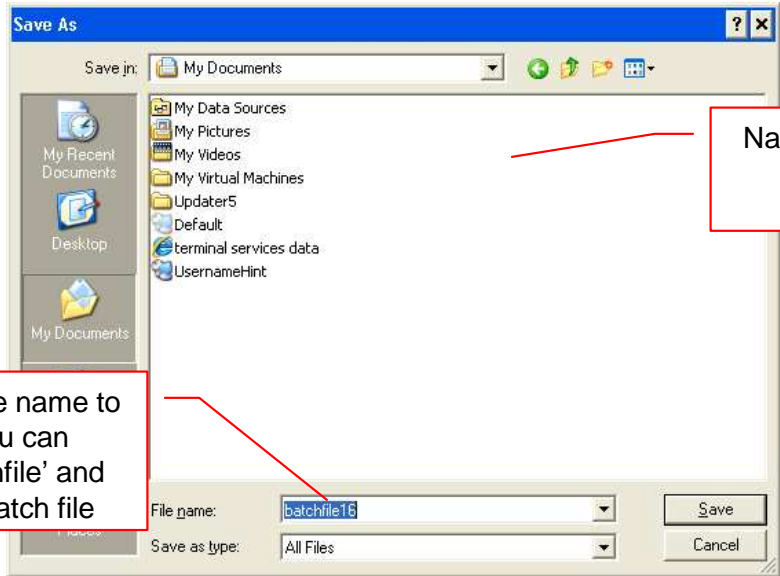
# How to Add a Vendor Batch File for Notification



# How to Add a Vendor Batch File for Notification (continued)

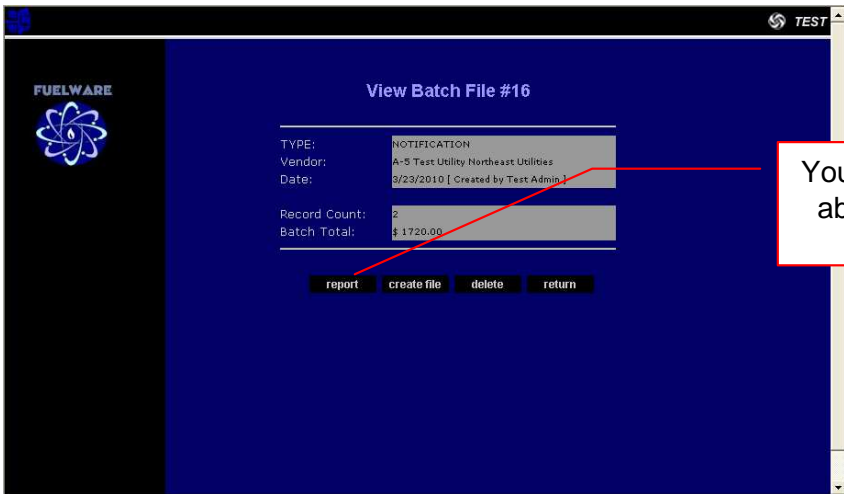


# How to Add a Vendor Batch File for Notification (continued)

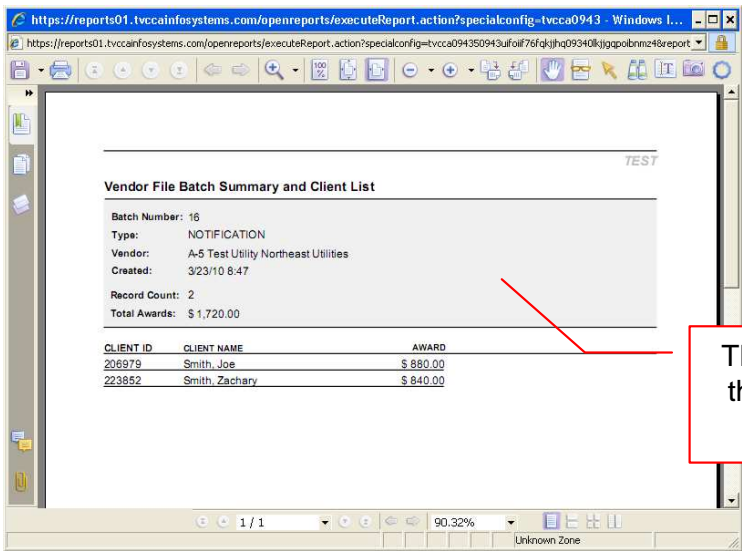


Change the default file name to something that you can remember like 'batchfile' and the number of the batch file

Navigate to where you want to save the file



You can also see information about the vendor batch file by clicking on 'report'



The report shows a summary of the vendor file batch as well as the client listing and awards

